

**Village of Manley Board**  
**Regular Meeting Minutes**  
**December 6, 2012**

A regular meeting of the Board of Trustees was called to order by Chairperson Betty Meyer, at the Manley Fire Barn, at 7:15 p.m.. Chairperson Meyer advised attendees that the Open Meetings Act is posted on the bulletin board and South wall for review. Roll Call was taken and members present were Kevin Holdorf, Denise Swenson and Susan Christoffersen.

**Review and Approval of Agenda** The Agenda was reviewed and Kevin Holdorf made a motion to accept the Agenda. Denise Swenson seconded the motion. All agreed. Motion carried.

**Public Forum**. Alice Smisek brought an Apple Cobbler to the meeting to share with the board and guests.

**Review/Approval of Minutes (11/1)** After reviewing the minutes Kevin Holdorf made a motion to accept the minutes as written. Denise Swenson seconded the motion. All agreed. Motion carried.

**Election Results/Swearing In** Chairperson Meyer presented the official election results. Denise Swenson and Susan Christoffersen were reelected to the board. There were three open positions and numerous write in candidates. Five residents received two votes each and were contacted by the county election commissioner. One person declined the position and the remaining four participated in a card draw with the county election commissioner, with Dawn Holdorf winning with the draw of a Queen. Susan Christoffersen made a motion to accept the election results. Kevin Holdorf seconded the motion. All agreed. Motion carried. Chairperson Meyer administered the oath of office to Denise Swenson, Susan Christoffersen, and Dawn Holdorf.

**One/Six Year Plan** Steve Paar from JEO addressed the board regarding the one and six year street plan. Part A outlined the Road Program and explained the lane miles with regards to the Railroad right of way. Part B outlined DHHS and water improvements that could help with Water Valve replacements on the needs list for future funding. Also Waste Water needs were discussed as part of DEQ clean water needs survey for bio retention programs, storm water retention and sewer main repairs. Steve Paar stated that the February meeting will include a public hearing. It was decided that the future projects would be the same. Kevin Holdorf made a motion to re appoint Steve Paar as Street Superintendent. Denise Swenson seconded the motion. All agreed. Motion carried.

Kevin Holdorf made a motion to continue with JEO. Denise Swenson seconded the motion . All agreed. Motion carried.

**Water/Sewer Report** Water clerk Dawn Holdorf presented the water report. Water Deposit \$1192.73 and Sewer Deposit \$1882.50. Dawn reported that ten residents were late with November payments and requested the New Water booklets be placed on January's agenda. Denise Swenson made a motion to accept the report. Keven Holdorf seconded the motion. All agreed. Motion carried.

**Building Permit/Hide-A-Way Bar.** Mike Jensen, Cass County Building Inspector, addressed the board regarding the change in the roof plans regarding the outside restroom at the bar. Stating that it is more structurally sound than the original design which was presented to the board for the building permit. He stated that when he approved the building he hadn't realized the east side of the fenced area around the water tank was not enclosed. It was discussed that the board will send a letter to the owner, Tom Sorensen, requesting that the fenced area be completed within 60 days or a fine will be assessed at \$25 per day thereafter.

**Snow Removal** Chairperson Meyer said that Kenny Statsney had decided not to do the snow removal this year and that Heath Lindsey had volunteered to take on the position at the same pay rate of \$15.00 per hour. Kevin Holdorf made a motion to hire Heath Lindsey for snow removal. Dawn Holdorf seconded the motion. All agreed. Motion carried.

**Water Operator Report** Kevin Holdorf said the water testing is coming back clean. Susan Christoffersen made a motion to accept the report. Dawn Holdorf seconded the motion. All agreed. Motion Carried.

**Treasurer's Report (Sept, Oct. & Dec.)** Denise Swenson said she had not prepared a report for Dec. and she left Sept and Oct. reports at home. Denise Swenson will be preparing the Audit Waver report for the state by the end of December. Denise presented bills for payment. Kevin Holdorf made a motion to pay the bills presented. Dawn Holdorf seconded the motion. All agreed. Motion carried.

**Review Correspondence(Nov. 1-Dec. 6)** Village Clerk Kevin Holdorf presented correspondence:

EMC Insurance notice

Cass County Sheriff-Businesses New Contact info

SE Nebraska Clerks Assoc.- Holiday gathering

NDOR- regarding signs

Nebraska Director of Municipalities-update request regarding election results.

**Adjourn** Denise Swenson made a motion to adjourn the meeting at 9:40pm. Kevin Holdorf seconded the motion. All agreed Motion carried.

**The next meeting of the Village Board will be on January 3, 2013 at 7:00pm at the Fire Barn.**

“Copies of the minutes and reports are on file at the home of either the Clerk or the Secretary of the Manley Board of Trustees, and available for review upon request, minutes can also be viewed at [www.manleyne.com](http://www.manleyne.com)”

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