

Village Of Manley
Board of Trustees Regular Meeting
July 2, 2015

The Regular Meeting of the Village of Manley Board of Trustees was called to order on July 2, 2015 by Chairman Betty Meyer at 7:04 PM at the Manley Community Center. Roll call was taken and members present were Mickey Dalton, Dawn Holdorf, and Denise Swenson, along with Water Specialist Jack Faubion, Clerk Jolene Dalton, and guests Tim Glas, and Russell & Jean Glasshoff. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, MDalton moved & DHoldorf seconded to approve the agenda. Motion carried.

Review/Approve Minutes After reviewing the June 4, 2015 Regular Meeting minutes, MDalton moved & DSwenson seconded to accept the minutes. Motion carried.

Open Board Position DSwenson nominated Tim Glas to fill the open 5th Board member position. There being no other nominations, DSwenson moved & DHoldorf seconded to accept Tim Glas as our 5th Manley Board member. Motion carried. Chairman BMeyer then administered the Oath of Office to him.

Administrative Subdivision Russell & Jean Glasshoff requested an administrative subdivision of SW 1/4 of Section 10, Township 11N, Range 11E within the zoning jurisdiction of the Village of Manley. MDalton moved & TGlaser seconded to accept the request as presented. Motion carried.

Russell & Jean Glasshoff were then excused from the meeting.

Correspondence

*An email was received from the NE Department of Roads requesting confirmation that Manley intends to accept their share of Highway Allocation Fund revenue for fiscal year 2015-2016. JDalton will reply that we do intend to accept the revenue.

*Notification from Cass County Zoning Dept that they will be moving to 13860 12th Street, Plattsmouth as of July 1, 2015 (Note: publicity since states that date will be delayed) and from Cass County Roads Dept that Cass County Emergency Mgmt will be taking over their building in Manley on July 1, 2015.

*Letter from ArKema regarding SPOTLEAK 1007 will be filed for future reference.

*Letter from USDA requesting copies of various reports from us. JDalton will contact them for further information.

*Letter from League of NE Municipalities explaining membership. After discussion, TGlaser moved & DHoldorf seconded that we join the League of NE Municipalities. Motion carried. Prorated first fiscal year dues ending 8/31/15 are \$151, which includes a required additional half-year dues for the League's building fund. Anticipated second year dues will be \$226.

Bills The following bills were presented: JFaubion for water wages & postage-\$103.54; JDalton for 75 hr June wages-\$687.05; Black Hills Energy for Fire House & Community Center-\$44.89; Windstream for Fire House-\$97.31; OPPD for General, Sewer & Water-\$152.96 & street lights-\$349.86; WireBuilt for website maint-\$50.00; NE Public Health Environ Lab (DHHS) for water testing, postage & kit-\$22.00; Garret Westover for 5x mowing-\$750.00; One Call Concepts-\$13.60; WWPS Bldg Fund for CommCtr payment-\$350.00; David Chebatoris for legal work on trash/recycle program-\$150.00; Anytime Tree Service for trimming Park trees-\$900.00; and JDalton for office supplies-\$6.76. DSwenson moved & DHoldorf seconded to pay the bills. Motion carried. (Note: Because of the meeting being so early in the month, some regular bills were not received yet.)

Water/Sewer Report

*Jack Faubion, Specialist, reported that the June water sample reflected an absence of harmful pathogens. He was informed during the month that RWD #3 had a break so he suggested at that time that we activate our chlorination system for a short time. Samples taken after two days showed all levels were satisfactory.

*MDalton, Commissioner, reported that 3 above-ground water meters are not working properly. Since we have no more left in stock, he will need to order more. Water service was turned off at one location for non-payment. DSwenson moved & DHoldorf seconded to accept the Commissioner's Report. Motion carried.

*JDalton, Clerk, submitted the June Water Report. Delinquent accounts were discussed and progress is seen. It was decided to send a shut-off letter to one (1) more residents who is delinquent with his payment. MDalton moved & DSwenson seconded to accept the Clerk's Report. Motion carried.

Treasurer's Report After reviewing the Treasurer's Report, MDalton moved & DHoldorf seconded to accept the Report. Motion carried.

Clerk's Report

*Designed donation receipt & sent one to Matt Macke/Anytime Tree Service for his donation of \$600.00 to the Community Center.

*Sent/emailed June letter to residents & "friends".

*After discussion on the NE Tobacco Free Coalition "tool kits" received last month, it was decided to table implementing any further policy regarding tobacco free environments in our Village.

*After discussion regarding the 'free books' in the bookcase outside the Village Office (left over from our Open House), it was decided to leave the encyclopedia-type books for the Library in that room & recycle the rest.

*Discussion was held on how to handle a Sharing Library at the Community Center.

*Village Office hours will be posted at the Post Office & on the Community Center door.

DSwenson moved & MDalton seconded to accept the Clerk's report.

Old Business

Trash/Recycle/Organic Program – Bids from two trash/recycling companies were discussed. DSwenson went over further suggestions from the attorney regarding the Ordinance. She will have the attorney edit the Ordinance as discussed. A Trash Committee meeting was scheduled for Wed., July 15, 2015 at 7:00 PM with Papillion Sanitation and Cass County Refuse representatives attending at various times so we can discuss details with them. We will tentatively schedule a public hearing on the Program for Tue., July 21st at 7:00 PM.

JFaubion was then excused from the meeting.

Pillage the Village – DHoldorf & TGlas presented a publicity design & it was given approval. JDalton put an initial notice of the event in the Cassgram (6/22). She will put additional notices in for Craft Fair vendors and for Kickball & 2-on-2 Basketball participants. She has secured recycle bins & cigarette receptacles for the day from Keep Cass County Beautiful. She & Brenda Meyer Promes are working on a donation request letter that will be sent out shortly. A Pillage the Village Committee meeting was scheduled for Wed., July 8, 2015 at 7:00 P.M.

Windstream Buried Cable – BMeyer reported that the work is progressing with Windstream boring under North Street. She & MDalton marked the water lines.

Spur Cleanup – was held on Mon., June 8, 2015 with Linda Behrns (Keep Cass County Beautiful) joining us. A thank you letter was sent to her for her help.

Because of other more pertinent items presently on the agenda, further discussion on Annexation was postponed until September. Meanwhile, DSwenson will do some research on the topic.

Progress on some additional needed street signs has been slow because of the County Roads Department move.

MDalton reported on the progress of the kitchenette floor. Work will be completed by Pillage the Village.

New Business

After discussion, TGlas moved & DHoldorf seconded that JDalton check into becoming a notary for the Board. Motion carried.

After discussion, TGlas moved & MDalton seconded that we add performing an internal financial audit every six (6) months to our Board procedures. Motion carried.

After discussion, MDalton moved & TGlas seconded that we look into setting our Village jurisdiction by property lines rather than a one (1) mile radius. Motion carried.

After discussion, it was agreed that JDalton will talk to Adam & Ashley Zierott regarding their dog, Sugar, running loose. Concern was that the dog will get run over. A citation will be issued if the problem continues.

An application for 2015 Miss Manley was received from Laura Fortney, daughter of John & Michelle Meyer Fortney. DHoldorf moved & TGlas seconded that we sponsor this applicant. BMeyer abstained. Motion carried.

Adjournment DSwenson moved & TGlas seconded to adjourn the meeting at 10:17 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status. (Not all prohibited bases apply to all programs.)