

**Village Of Manley
Board of Trustees Regular Meeting
July 7, 2016**

The Regular Meeting of the Village of Manley Board of Trustees was called to order on July 7, 2016 by Chairman Betty Meyer at 7:18 PM at the Manley Community Center. Roll call was taken and members present were Betty Meyer, Mickey Dalton, Tim Glas, and Denise Swenson, along with Village Clerk Jolene Dalton. Board member Dawn Holdorf & Water Specialist Jack Faubion were excused. A copy of the Open Meeting Act is posted in the Village Office for review. The Code of Conduct for Municipalities was read by Chairman BMeyer. Notice of this meeting was posted on our website and in the bulletin boards on the Fire House & Post Office.

Agenda After reviewing the agenda, TGlas moved & DSwenson seconded to approve the agenda. Motion carried.

Review/Approve Minutes After reviewing the June 2, 2016 Regular Meeting and June 22, 2016 Special Meeting minutes, a correction was made to the June 2nd Regular Meeting minutes under the Village Clerk's Report: The bill submitted by MDalton for \$37.97 should have been for "water meter pit" instead of a "harness fitting". TGlas moved & MDalton seconded to approve both sets of minutes as amended. Motion carried.

Correspondence *Received an Interlocal Agreement from the Cass County Dept of Roads regarding improvement of 160th Street from the Village limits to Hwy 1. We signed & returned it.

*Received a letter of resignation from Delton Bolles, our Sewer Specialist, due to health issues. BMeyer is searching for a replacement.

*Received copies of the Plattsmouth Journal and Keep Cass County Summer Newsletter that had pictures & mention of our Spur CleanUp.

*Received information about a Landscape Grant available to communities thru the NE Statewide Arboretum. DSwenson will investigate further if it is something we can apply for.

Bills The following bills were presented: Black Hills Energy for CommCtr-\$25.19 & Fire House-\$29.39; JDalton for 58-3/4 hr June Village Clerk wages-\$542.55; JFaubion for May water wages, postage & water class mileage-\$151.57; NE Public Health Environ Lab (DHHS) for water testing-\$15.00; OPPD for Fire House, CommCenter, Sewer, & Water-\$173.14 & Street Lights-\$341.15; RWD#3 for water-Hwy construction usage-\$537.50 & Village \$1,110.00; WWPS Bldg Fund for CommCtr payment-\$350.00; Windstream for CommCtr-\$119.83 & Fire House-\$98.38; WireBuilt for website maint-\$50.00; Mowen Owen's Lawn Mowing for June 4x-\$560.00, One Call Concepts for 2nd Qtr calls-\$14.37, US Treasury for 2nd Qtr payroll taxes-\$273.87, Loftus Septic Pumping for June portable toilet rent-\$100.00, Don Colbert for water pit digging-\$100.00, and HD Supply Waterworks for water harness fitting -\$8.86. DSwenson moved & TGlas seconded to pay the bills. Motion carried.

JDalton reported that 3-100 watt mercury vapor street lamps were switched out by OPPD with 200 watt high pressure sodium lamps, for a savings of \$7.56/month.

Water/Sewer Reports

*JFaubion, Water Specialist, was excused from the meeting, but sent a report that the June water sample reflected an absence of harmful pathogens.

*MDalton, Water Commissioner, presented a bill for \$20.43 for pipes & fittings used to put a remote meter in at 203 Main Street. TGlas moved & DSwenson seconded that we pay the bill. Motion carried.

*JDalton, Water Clerk, submitted the June Water Report. TGlas moved & DSwenson seconded to accept the Water Clerk's report. Motion carried.

Treasurer's Report After reviewing the Treasurer's Report, MDalton moved & DSwenson seconded to accept the Treasurer's Report. Motion carried.

Village Clerk's Report

*Sent/mailed June letter to residents.

*Sent thank you to Diamond Vogel for their paint donation and confirmation to NDOR (as required by the NE Legislature) that we intend to accept our Hwy Allocation Fund revenue for 2016-17.

*Licensed 2 more dogs

*Filed 2nd Qtr Payroll Federal & SUTA Tax forms

*Designed a Building Permits Log & set up a binder for the Village's Resolutions.
TGlas moved & MDalton seconded to accept the Village Clerk's Report.

Zoning Administrator's Report – no report

Old Business

Community Center sign – BMeyer reported that the sign has been ordered & we should have it in 2-3 weeks.

Community Center sidewalk – The original bidder has backed out so BMeyer got another bid (from Henderson Concrete), which the Board approved, but it did not include tear out & removal of the present sidewalk. BMeyer talked to Dave Ortlieb & he will do that for us.

Hwy 1 construction/water usage – Their need for our water has been completed. We were very pleased with the way they left the area. All in all, everything went well. BMeyer is contacting RWD#3 to verify usage numbers.

Nuisance letters were sent certified mail to four (4) households for various infractions. Two (2) have talked with us about their situation but none have been rectified to date. According to the Ordinance, certified letters will be sent regarding a Special Hearing for each, which has been set for Monday, July 18th.

Pillage the Village – Short updates were given, along with a reminder of the committee meeting on Wed, July 13th at 7:00 PM. After discussion, DSwenson moved & TGlas seconded to approve the purchase of a small upright freezer for the Community Center, not to exceed \$300.00. Motion carried.

Spring CleanUp – We received 3-200 ton containers (instead of 2-300 ton ones) but everything went well. By the time the containers were picked up on Wednesday (our request for a later pick up) they were all full. A suggestion for next year was to post the list of prohibited items on the containers. Thank you to MDalton & TGlas who 'supervised', helped residents unload, and pulled the metal out.

Tornado Siren – BMeyer reported that the siren has been ordered. Bids from shipping companies & local electricians have been requested and banks are being contacted for financing details.

Playground - MDalton reported that he painted the merry-go-round & teeter totters and also replaced cracked brackets on the teeter totters. It was mentioned that more mulch is needed in the playground area. BMeyer will see if we can get some donated.

New Business

A Board members were given copies of applicable Ordinances to review so we can write up a contract to be signed by a property owner before digging takes place for water issues.

The cost of a new building water connection was questioned. JDalton will get copies of our Ordinances that apply to water & sewer hookups for next meeting.

Adjournment DSwenson moved & TGlas seconded to adjourn the meeting at 9:30 PM. Motion carried.

Jolene Dalton
Village Clerk

Date of Approval

*Copies of the minutes and reports are on file at the Manley Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familiar status. (Not all prohibited bases apply to all programs.)