

VILLAGE OF MANLEY
REGULAR MEETING MINUTES
December 1, 2011

The regular meeting of the Village Board of Trustees was held on Thursday, December 1, 2011 at 7:00 pm at the Manley Fire Barn. The meeting was called to order by Chairman Betty Meyer at 7:08 pm. Roll call was taken with Betty Meyer, Kevin Holdorf, Justin Plucknett, and Denise Swenson present.

Review and Approval of Agenda The agenda was previewed. Justin Plucknett made a motion to accept the agenda as presented. Kevin Holdorf seconded. Motion carried.

Review and Approval of November Minutes The November 8, 2011 minutes were read by Swenson. Plucknett made a motion to accept the minutes as presented. Holdorf seconded. Motion carried.

Water and Sewer Report Dawn Holdorf presented the water and sewer report. She reported that the accounts were in good shape with everyone current. Swenson made a motion to accept the report as presented. Plucknett seconded. Motion carried.

Annual Village Audit Meyer said she received notice of the annual audit waiver and she had been working on getting all the information together. The information has to be sent into the State by December 31, 2011. Swenson made a motion to apply for a waive of audit for the 2010-11 fiscal year. Plucknett seconded. Motion carried.

1/6 Year Street Plan Steve Parr from JEO was present to report on the 1/6 year street plan. He handed out review sheets and explained the projects proposed for the plan. The plan was reviewed and discussed. The Board gave Mr. Parr the go ahead to proceed with developing the plan. The plan will be presented for the public review at a future meeting.

Post Office Closing Swenson gave information on the timeline of the possible closing of the Manley Post Office. Until further information is available there is no decision on the future of the Post Office and delivery.

Community Building News The Board discussed the recent Soup Social and the success of the event. Holdorf suggested sending notices on activities to any household within the 1 mile comprehensive plan jurisdiction so they can be included in the festivities. The Board is planning on having more community events in the future.

Insurance Review Meyer presented the bill for the insurance and the amounts were reviewed. Plucknett made a motion to pay the premium as invoiced. Holdorf seconded. Motion carried. Meyer is waiting to hear back from the insurance company on the liability of having the tornado slide.

Treasurer's Report and Accounts Payable Swenson presented the treasurer's report and went over the accounts payable. Due to the explanation of a payable the report was tabled. Holdorf made a motion to review the report at the next meeting for approval. Plucknett seconded. Motion carried.

Review Correspondence Meyer presented correspondence from the election office and any upcoming positions up for reelection. She will call the election office for further information. Meyer also presented a lease agreement from the Weeping Water Public School for extension until 2019 of the current lease to own for the Community Building (Manley School). Swenson made a motion to accept the new lease agreement from the Weeping Water Public School. Plucknett seconded. Motion carried. Meyer will take the necessary steps to validate the lease and return it to the WWPS. Meyer said that there was a resident who would like to pay for the construction of a Village sign. There was discussion on where to establish the sign. Motions were tabled until the next meeting. Holdorf presented further correspondence that was received in the mail. The correspondence did not require any discussion. There was also discussion on the vacant Board position. Sue Christoffersen was

present and said she would be interested in getting back on the Board as long as the meetings stay on Thursday evening. The Board will swear Christoffersen in at the January meeting.

Adjourn Holdorf made a motion to adjourn the meeting at 9:38 pm. Plucknett seconded. Motion carried

The next meeting will be held on January 5, 2012 at 7:00 pm
At the Manley Fire Barn.