

Village of Manley Board of Trustees
Meeting Minutes
October 1, 2008

A regular meeting of the Village of Manley Board of Trustees was held on Wednesday, October 1, 2008 at 7:30 at the Manley Fire Barn. The meeting was called to order at 7:33 p.m by Chairman, Leonard Stohlmann, Jr. Chairman Stohlmann advised attendees that the Open Meetings Act was posted for review on the bulletin board. Roll Call was taken and members present included Leonard Stohlmann, Jr, Shannon Josoff, Betty Meyer, Denise Swenson and Tracy Zeorian.

Review and Approval of Agenda Betty Meyer made a motion to accept the agenda as presented and Tracy Zeorian seconded. Motion carried.

Review and Approval of 7/2/2008 Minutes Denise Swenson mad a correction of the date of the minutes from September 2 to September 3 in the title. Betty Meyer made a motion to amend the minutes and accept as corrected. Shannon Josoff seconded. Motion carried.

Procurement Process and Funds Release John Trouba attended the meeting representing SENDD. He told us that the application for the comprehensive plan was approved and we could proceed. Trouba also informed the Board that a Federal grant of \$25,000 maximum was awarded to the Village for the comprehensive plan. The Board now needed to sign the grant papers and send them to DED. A portion of the grant money, \$1500 contracted, will be used to pay SENDD to be the administrator of the comprehensive plan.

Mr. Trouba gave us a packet of information containing papers for the release of funds to contract a procurement plan to proceed with the comprehensive plan and resolutions that need to be voted on. The first resolution was the nonuse of excessive force. The resolution would prohibit law enforcement from using excessive force or violence when called in on a non-violent, non-dangerous act. The law enforcement would be expected to act appropriately to the non-dangerous situation. Tracy Zeorian made a motion to accept the resolution for nonuse or excessive force and Shannon Josoff seconded. Motion carried.

The second resolution is for fair housing. The Board cannot use discrimination factors in housing for the Village. In other words the Board cannot disallow housing to someone of a different race, income or other discriminating factor. SENDD will put the fair housing logs on correspondence that has to do with the comprehensive plan. Shannon Josoff made a motion to accept the fair housing resolution and Betty Meyer seconded. Motion carried.

The next packet of information was the Procurement Procedures and Code of Conduct. The procurement procedures state that to complete the comprehensive plan the Village must hire an engineering firm to complete the plan. In order to do this the Village will select a firm through sealed bids and interviews. The engineering firms will present competitive proposals and references for the selection which will be obtained through the interview if the firm is selected by bid. The Village will follow the State Code of Conduct on selecting the engineering firm. There will be penalties if the Village does not follow the Code. Tracy Zeorian made a motion to accept the Procurement Procedures and Code of Conduct and Betty Meyer seconded. Motion carried. Acceptance of Funds was the next line on SENDD business. The Village was awarded the CDGB (Community Development Grant Block) funds. The Chairman and Clerk of the Village signed the papers to accept the funds. Shannon Josoff made a motion to accept the funds and Tracy Zeorian seconded. Motion carried.

Mr. Trouba had Chairman Stohlmann sign other documents that are relative to the grant funds and comprehensive plan. Tracy Zeorian made a motion to authorize Chairman Stohlmann to sign and return documents outside of meetings that are relative to the comprehensive plan. Shannon Josoff seconded. Motion carried.

Mr. Trouba from SENDD will be that administrator of the comprehensive plan. He will work on requests for proposals and keep the ball rolling. He will provide the Village with a matrix of activities of each of the proposals where the Village will place a score on what each proposal offers. Then the Village will rate the proposal and pick the top ones for interview.

Mr. Trouba informed the Board that it has 24 months to complete the project.

Water/ Sewer Report Jean Stohlmann presented the water and sewer report. She informed the Board that the meters will be read in November and if anyone wanted to help to let her know. The Melo meter at 304 Main needs to be replaced. Denise Swenson made a motion to accept the water report as presented and Betty Meyer seconded. Motion carried.

Levy Increase Tracy Zeorian was concerned about the increase in the tax levy. She presented her concerns along with other Village residents, Mary Scott, Cheryl Jones, Dortha Sheehan, and Jim Zeorian. There was a lot of discussion with the residents, Tracy and the other Board members. The Board members that voted on the levy increase stated that there was much discussion with Mr. Rishel, a past board member, and each other before the increase was voted to pass. The levy increases main purpose is to expand the Village funds so if there is a major disaster, water leak, etc. it can be funded without having to borrow money. The levy increase was not for the purpose of buying the school building. Tracy asked that the Board make an explanation to the rest of the Village residents about the tax levy increase before they see it on their tax statements.

Insurance Review and Renewal Betty Meyer had some correspondence from Inspro about a renewal application on the linebacker policy, which is an all inclusive policy for the Village. The only other application that Meyer could find was dated 2005. Betty Meyer made a motion to table the renewal of the Inspro policy renewal until further investigation of the policy application. Josoff seconded. Motion carried.

School Purchase Chairman Stohlmann reported that himself and Clerk Meyer went to the Weeping Water Schools on September 15, 2008 and signed the Lease and Option Purchase papers for the Manley School Building. The purchase price of the School building is \$44,000 and this was established by bid. The \$44,000 is the amount of a loan that was on the building for improvements that was established when the school was still a working facility. For the celebration the ball field was painted and cleaned and a new scoreboard was put up.

Park Improvements and Maintenance The improvements to the park are curbing around the playground area, the new sign, edging and flowers, painting and staining of the playground equipment. The sign was made and donated by Alice Smisek, a former resident of Manley. The edging for the sign only was donated by Curb-it and the flowers by an anonymous donor. The mowing is now being done by Hoss Lawn Service. The improvements were pushed along to be completed by the Village 125th Celebration.

Street Plans Stohlmann reported that any plans for street improvements are tabled until next spring as it is getting too late to get anything done. Zeorian reported that there is \$80,000 in the street account.

125 Year Celebration Swenson reported that the celebration went really well. Stohlmann extended his thank you's to the committee for the hard work put forth for the celebration. A report will be completed and bills paid as soon as they all come in.

Treasurer's Report and Accounts Payable Josoff said that she gave the treasurer's job back to Tracy Zeorian as she is home from harvest. A thank you was extended to Josoff for filling in while Zeorian was absent. Zeorian reported that a \$6000 CD was cashed and put in the sewer checking to pay on the bond for the new sewer. A payment of \$11,130 was also made to the street bond. Zeorian asked if the Village could purchase a computer bookkeeping program. The accountant said that this would make the audit go so much smoother and easier. Shannon Josoff made a motion to allow Zeorian to purchase a bookkeeping program. Meyer seconded. Motion carrier.

Denise Swenson made a motion to accept the treasurer's report as presented. Meyer sedonded. Motion carried.

DEPOSITS

Cass County Treasurer

\$4967.55

BILLS

Brad Josoff - 12 hours mowing	\$ 240.00
Dave Ortlieb-tire removal (\$50) wood chips (\$155.50)	205.50
Aquila-Firehall	16.00
Windsteam-Firehall	82.57
Meeske Ace Hardware-Pipe for park	23.98
Columbus Telegram	135.74
Great Plains One-Call Services-location ticket	6.06
Hoss's Lawn Service	150.00
Jean Stohlmann- water clerk	60.00
Michaela Barry- Water deposit refund	50.00
Rural Water Dist. #3	1159.45
Delton Bolles- Water and postage	82.35
Betty Meyer-water book	26.93
OPPD-street lights	313.40
Delton Bolles-sewer maintenance	383.50

Correspondence Meyer presented the month's correspondence. The Village got a letter from the State of Nebraska about the street plan. No action is being done as the street plans have been tabled. Other correspondence was magazines and advertising.

Monday, September 11, 2008 at 7:00 p.m. the Village is going to get together at the school building and do inventory of what is in the building.

Adjourn Josoff made a motion to adjourn the meeting at 10:26 p.m. Meyer seconded. Motion carried

**The next meeting of the Village of Manley Board of Trustees will be held on
Wednesday, November 5, 2008 at 7:30 p.m. at the Fire Barn.**