VILLAGE OF MANLEY
BOARD OF TRUSTEES REGULAR MEETING
Wednesday October 14th , 2026, at 7:00 PM at the Manley Community Center

1. Opening Procedures & Routine Business
   a. The Regular Meeting of the Village of Manley Board of Trustees was called to order on October 14th , 2026, at 7:02 p.m. by Chairman, Denise Swenson. The Pledge of Allegiance was recited & the roll call was taken. Members present at the time were Denise Swenson, Joe Shera, & Madison Garey. Taylor Johnson was absent, and one board position is vacant. Clerk Jessi Johnson was present along with 8 guests. A copy of the Open Meetings Act was posted in the meeting room for review. The Code of Conduct for Municipalities was read by Chairman, Denise Swenson. Notice of the meeting was posted on the Village of Manley website , the village community center, the village Fire House & Post Office bulletin boards.
   b. Adoption of Agenda

      Denise Swenson made a motion to approve the agenda. Joe Shera seconded.

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

      Motion carried.

   c. Review and Approval of Consent Agenda
      i. Approval of September 9, 2026 Meeting Minutes
      ii. Correspondence Report- None
      iii. Water & Wastewater Department Monthly Report
      iv. Treasurer's Monthly Report
      v. Village Clerk's Monthly Report

      Denise Swenson made a motion to approve the consent agenda. Joe Shera seconded.

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

      Motion carried.

   d. Review and Approval of Monthly Claims

General	Description	Due Date	Amount	
Intuit	Payroll Subscription		$ 1.00	ACH
Wirebuilt	Website Hosting	10/19/2026	$ 50.00	
Omaha World Herald	Hearing Notices and Summary Postings	10/15/2026	$ 122.78	
One Call Concepts	Locate Fee for 11 Locates	10/30/2026	$ 9.02	
Adam Goble- Maintenance	Paycheck for 10.5 hours	10/15/2026	$ 193.94	ACH
Jessi Johnson- Clerk	Paycheck for x hours	10/15/2026	$ 1,229.08	ACH
Intuit	Taxes on Paychecks	10/15/2026	$ 349.92	ACH
Windstream	Firehall	10/20/2026	$ 166.55	ACH
Blackhills Energy	CC & Firehall	10/24/2026	$ 97.64	ACH
Nebraska Municipal Clerks Association	Membership Dues	11/1/2026	$ 50.00	

USPS	Certified Mailing to Crawford & Mason-Brown	10/7/2026	$ 22.04	
OPPD	CC & Firehall	10/26/2026	$ 305.13	ACH
Nebraska Debt of Revenue	Sales and Use Taxes	10/15/2026	$ 25.78	
Kenny's Mowing	Mowing Park & Maintenance Building. 2x in August and 1x in September	10/15/2026	$ 555.00	
Denise Swenson	Renumeration for 10/2025-9/2026 12 Meetings	10/20/2026	$ 360.00	
Joe Shera	Renumeration for 10/2025-9/2026 13 Meetings	10/20/2026	$ 390.00	
Madison Garey	Renumeration for 10/2025-9/2026 11 Meetings	10/20/2026	$ 330.00	
Taylor Johnson	Renumeration for 10/2025-9/2026 4 Meetings	10/20/2026	$ 120.00	
David Finnigan	Renumeration for 10/2025-9/2026 2 Meetings	10/20/2026	$ 60.00	
Marcie LeFleur	Renumeration for 10/2025-9/2026 5 Meetings	10/20/2026	$ 150.00	
Tim Glas	Renumeration for 10/2025-9/2026 4 Meetings	10/20/2026	$ 120.00	
			$ 4,707.88	

Water	**Description**	**Due Date**	**Amount**	
Jack Faubion	Water sample and milage 87miles @.71 a mile	10/15/2026	$ 161.77	
Nebraska Dept of Public Health Lab	Water Sample	10/16/2026	$ 15.00	ACH
Otoe County Rural Water	Rural water bill	10/15/2026	$ 1,340.00	
OPPD	Well	10/26/2026	$ 33.00	ACH
			$ 1,549.77	

Sewer	**Description**	**Due Date**	**Amount**	
Hilltop Fillstop	Fuel- 15.262 Gals @ $4.99/ gal	10/20/2026	$ 76.29	
TreeRific LLC	Lagoon Weed Control	10/21/2026	$ 200.00	
M S Contracting	Sewer Main Repair	10/23/2026	$ 5,000.00	
OPPD	Sewer	10/26/2026	$ 40.33	ACH
			$ 5,316.62	

Comm. Ctr	**Description**	**Due Date**	**Amount**	
Drop in Portables	Portapotty- Last bill for this year	10/31/2026	$ 117.70	
			$ 117.70	

Highway	**Description**	**Due Date**	**Amount**	
OPPD	Streetlights	10/19/2026	$ 378.69	ACH
			$ 378.69	

Denise Swenson made a motion to approve the claims. Joe Shera seconded.

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

Motion carried.

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2. Unfinished Business
    a. Nuisance Enforcement — Violations of Ordinance 24-02
        i. Justin Backhaus — Progress update on ongoing compliance timeline at 106 Locust St. Discussion about the current amount of cars parked around the property and which were licensed and registered. Tabled to the next meeting with a request to Justin or Mickey joining
        ii. Sue Christofferson — Progress update on ongoing compliance timeline at 204 Main St.
        iii. Mason-Brown — Discussion and potential action on abatement status at 202 Cherry St. The vehicle may belong to another household member. Send certified to them.
    b. Lead Service Line Replacement Plan 2027- Discussion on the plan and potential service providers. Denise to reach out to Peoples Service for more information.
    c. Artist Studio in the Community Center — Discussion and possible action on turning the upstairs east room of the community center into a leasable artist studio to promote the arts in the community. Report given by clerk of potential interest.
    d. Julie Dillion — Discussion on enforcing a Writ of Execution for fees incurred in nuisance abatement. Current total & interest is up to $2591.00. Need to revisit yearly on court date. Joe may reach out.
    e. Internal Audit- Discussion and action to establish audit dates and appoint audit committee. Tim Glas would like to only go back 6 months. Potential members included Tim Glas, Phil Tapp, Demi Hogue, Kristine Shera, and Jodie Tapp. No date set yet.
    f. Christal McCoy (217 South Street) — Discussion and possible action on request for sewer repair payment and prior expense reimbursement. Chrystal listed out all previous expenses and asked for a total reimbursement of $3517.

        Madison Garey made a motion to reimburse Chrystal McCoy $3517.00. Joe Shera seconded.

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Abstained**

Motion carried.

    g. Playground Shelter — Progress update. Need to purchase and pick-up the cage for the base of the shade. Will be around $300. Luke Johnson is going to help get it installed. Deadline extended to end of year.

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3. New Business
    a. Tyler Technologies Payment Portal — Informational presentation and public discussion regarding software for water and sewer payments. Questions regarding how it works. Tabled to next meeting.
    b. Resolution Proposal- Authorization of the Village Clerk to prepare claims and issue warrants under limited circumstances when vacancies exist for more than one-half of the members of the Village Board. Whereas the Village Board of Trustees finds it necessary to adopt this resolution to ensure the continued operation of essential Village functions in the event such vacancies occur. Lots of discussion on whether this was needed, if it is lawful, etc. were asked. Will do more research. Tabled to next meeting.
    c. Village-Wide Sewer Infrastructure — Discussion regarding findings from the recent 217 South Street repair issue and preliminary planning for future village-wide sewer line inspection, repair, and

replacement. The village will begin looking into funding options to begin making necessary repairs to the sewer infrastructure.

d. Request to Join the National Flood Insurance Program- A request by the Nebraska Department of Water, Energy and Environment to join the National Flood Insurance Program. The board decided to decline as we do not have a large threat of flooding due to where we are located.

e. Purchase of New Sump Pump for Lagoons. Phil Tapp has a slightly used sump pump that he only uses for the Village Lagoons. He offered to sell it to the Village for $200.

Denise Swenson made a motion to purchase the sump pump from Phil Tapp for $200.
Joe Shera seconded.

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

Motion carried.

Denise Swenson closed the meeting at 9:21 and opened the public hearing.

4. Public Hearing — Village of Manley's One- and Six-Year Road Plan
   a. No comments made by the public.

   Denise made a motion to adopt the 1 and 6 year road plan as presented. Madison Garey seconded

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

   Motion carried.

Denise Swenson closed the public hearing at 9:24

5. Approval of Related Resolution

   Madison Garey made a motion and Joe Shera seconded the resolution

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

   Motion carried.

6. Nebraska Department of Transportation — Annual Certification of Program Compliance
   a. Approval of the Annual Certification of Program Compliance. Denise Swenson read aloud the certification.
7. Public Forum
   a. Donations to the community center in place of Pillage the Village
   b. 2033 Manley's 150th celebration.
   c. Manley Fire Station Sign

Adjournment

Madison Garey made a motion to adjourn. Denise Swenson seconded.

Joe Shera	Madison Garey	Vacant	Taylor Johnson	Denise Swenson
Yes	**Yes**		**Absent**	**Yes**

Motion carried.

Meeting adjourned at 9:47 p.m.

Jessi Johnson

Date Approved

*Copies of the minutes and reports are on file at the Village Office and are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com.

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