

Village of Manley
Board of Trustees Regular Meeting Minutes
Thursday, April 10, 2025

The Regular Meeting of the Village of Manley Board of Trustees was called to order on April 10, 2025, at 7:05 p.m. by Co-Chairman, Tim Glas. The Pledge of Allegiance was recited & the roll call was taken. Members present at the time were Tim Glas, Joe Shera, Madison Garey, & Marcie Lafleur. Denise Swenson was marked as excused. The Village Clerk, Lindsay Cronk, was in attendance along with 3 guests. A copy of the Open Meetings Act was posted in the meeting room for review. The Code of Conduct for Municipalities was read by Co-Chairman, Tim Glas. Notice of the meeting was posted on the Village of Manley website & on the Fire House & Post Office bulletin boards.

Agenda:

There were no questions or concerns regarding the agenda.

A motion to approve the agenda was made by Tim Glas & seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

Motion carried.

Consent Agenda Items Approved:

- * March 13th Minutes
- * Correspondence
 - o Received annual Consumer Confidence Report and filing deadlines.
03/14/2025
 - o Received Affidavit for Public Hearing Notice & Meeting Summary posted in the newspaper.
04/05/2025
 - o Received a building permit application.
04/08/2025
- * Water Sewer Report
 - o \$2,340.30 deposited into Water.
 - o \$3,287.78 deposited into Sewer.
 - o 11 Delinquent Accounts noted.
 - o 1 Overpaid Accounts noted.
- * Treasurer's Report
- * Village Clerk's Report
 - o Caught up all Water/Sewer bills through March.
 - o Read water meters and passed out 2025 Water/Sewer Books.
 - o Licensed animals
 - o Obtained 2025 Lane Mile Report from JEO
 - o Received Consumer Confidence Report from NE Drinking Water
 - o Attended 2025 Clerk Institute
 - o Filed 1st Quarter Taxes
- * Misc. Monthly Reports
 - o Water Specialist – *No report*
 - o Wastewater Specialist – *Inspections on 03/06/2025 and 03/21/2025. Everything looks good.*
 - o 811 Digger Calls – *7 calls for March.*

Remaining Reports:

Claims

* Black Hills Energy.....	\$582.41	* OPPD (well).....	\$77.11
* Windstream CC.....	\$176.11	* NE Department of Revenue – 1 st Quarter	
* Windstream FH.....	\$173.78	Sales Tax	\$457.17
* OPPD CC & FH.....	\$223.56	* Lindsay Cronk (reimbursement certified mail)	
* Wirebuilt.....	\$50.00	\$9.68
* The Warrior Hotel.....	\$597.60	* Teresa Campbell – return water deposit	
* Amazon – CC Microwave	\$319.99	(rental rate)	\$100.00
* Amazon – CC Furnace Filters	\$51.98	* Otoe RWD #3	\$976.00
* One Call Concepts	\$2.85	* Forms Associates – 2025 water/sewer books	
* United States Treasury- 1 st Quarter 941		\$121.00
.....	\$485.58	* Highway Allocation Transfer to Highway	
* Lindsay Cronk (clerk wages)	\$1,335.57	from Sewer – March 2025	\$319.22
* Lindsay Cronk (reimbursement for stamps)		* OPPD Sewer	\$40.17
.....	\$219.00	* Ed Blunt	\$175.00
* Highway Allocation Transfer to Highway		* Mickey Dalton (bookshelf backing) ...	\$48.14
from Water – March 2025.....	\$319.22	* OPPD Streetlights	\$356.76
* NE Public Health Lab	\$15.00		

- Tim Glas made a motion to approve the claims. This was seconded by Marcie Lafleur.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

- Motion carried.

Unfinished Business:

- **Nuisance Violations**
 - Nuisances were postponed until May.
- **Building Permits**
 - Building permit application 25-01 was presented to the board.
 - The details of the permit were discussed, and it was noted that Zoning Administrator Denise Swenson was not there to review and approve the property.
 - It was discussed that Mickey Dalton may be able to inspect the project in place of Denise Swenson.
 - Motion to approve building permit 25-01, contingent upon approval by zoning representative Mickey Dalton, was made by Marcie Lafleur and seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

- Motion passed.
- **Community Center Rentals**
 - Saturday, June 21, 2025, Jones
 - Sunday, June 22, 2025, Sheehan
 - Saturday, July 12, 2025, Clark
- **Pillage the Village Committee**
 - It was noted that the next Pillage the Village meeting will be on April 15th at 6:30pm
- **Community Center Small Projects**
 - The Eagle Scout display case will be hung up soon.

- **Clerk Institute Recap**
 - The Village Clerk presented a list of key points learned from the 2025 Clerk Institute, to be discussed at the next meeting.
- **Cass County Tourism Grant**
 - No recent updates, this item was postponed.
- **Bernice Hopper Grant**
 - No recent updates, this item was postponed.
- **Schmidt Special Use Permit**
 - The Village of Manley Planning Commission met to discuss the Special Use Permit Application on April 9th at 7:00 pm.
 - The vote was postponed, and the Commission will meet again on April 23rd at 7:00 pm.
- **Community Center Security Cameras**
 - Three different camera choices were presented to the board.
 - It was determined that this item will be postponed until more research has been done.

New Business:

- **Pest Control – Premier Pest Control**
 - It was noted that premier Pest Control sprayed the Community Center in October for \$85.00.
 - Motion to approve Premier Pest Control to spray the Community Center two times per year at \$85.00 each time was made by Madison Garey and seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

- Motion carried.
- **Ballfields – Diamond Pro**
 - This item was postponed until the May meeting.
- **Park Spraying - TreeRific**
 - It was noted that TreeRific Sprayed the Park, Fire station, and Ballfields in May of 2024 for a total of \$1,000.
 - Motion to approve \$1000 for TreeRific to spray again in 2025 pending research on the cockleburs in the park and the possibility of an additional expense was made by Marcie Lafleur and seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

- Motion carried.
- **Water Meters – Damaged or Not Working**
 - It was noted that there are three known water meters that are not working. The list will be sent to Denise Swenson, and a quote will be obtained to get them fixed as soon as possible.
- **Discretionary Spending Resolution**
 - It was noted that a resolution will be needed to allow the Board Chair discretionary spending up to a certain amount.
 - This item was postponed until May.

○ **Check Signing – Wave Second Signature**

- It was noted that due to the absence of Denise Swenson, the second signature for Lindsay Cronk's checks will need to be waived.
- A motion to waive the second signature on Lindsay Cronk's checks for March paid in April was made by Joe Shera and seconded by Tim Glas.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

- Motion carried.

○ **Small Picnic Shelter Repair**

- Three bids were presented to repair the small picnic shelter that was damaged during a storm in 2024.
 - Bob's Construction in Plattsmouth quoted \$3,500.00.
 - Josoff Custom Contracting L.L.C. in Ashland quoted \$5,350.00.
 - Mickey Dalton in Manley quoted \$4,200.00.
- A motion to approve the bid for the small picnic shelter repair by Mickey Dalton for \$4,200 was made by Tim Glas and seconded by Madison Garey.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

- Motion carried.

Public Forum:

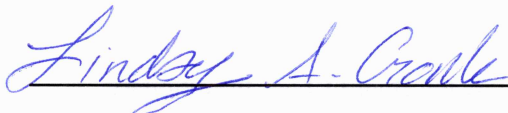
- Madison Garey noted that she contacted the website manager regarding updates that need to be made including updating the Planning Commission and Board Members.
- The actions during the Public Hearing regarding Resolution 25-01 were discussed.

Adjournment:

A motion to adjourn the meeting was made by Madison Garey at 8:26 p.m. and seconded by Joe Shera.

Joe Shera	Madison Garey	Marcie Lafleur	Tim Glas	Denise Swenson
Yes	Yes	Yes	Yes	Excused

Motion carried. Meeting adjourned.


 Lindsay Cronk,
 Clerk

5/8/2025
 Date of Approval

*Copies of the minutes & reports are on file at the Manley Village Office & are available for review upon request. Minutes of the meeting can also be viewed at www.manleyne.com

*In accordance with Federal law & U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability, marital or familial status.
 (Not all prohibited bases apply to all programs.)